JOB DESCRIPTION

CHOIR DIRECTOR

MISSION OF THE POSITION:

First Congregational Church of Oakland is seeking a Choir Director who will be responsible for providing leadership in the area of choral music. This position will work closely with the Music Director. The Choir Director should be committed to the development of an adult praise and worship choir that is able to sing songs from a wide variety of musical styles. This is a “non-exempt” part-time position of 15 hours per week, 3 weeks each month. Salary: $12,000 per year.

SUPERVISION:

The Choir Director is under the direct supervision of the Senior Pastor.

QUALIFICATIONS:

• Bachelor’s Degree in Music is preferred.
• At least 3 - 5 years of experience leading adult choirs.
• Basic Piano skills are required.
• Interest in teaching a variety of musical styles. These styles must include traditional and contemporary Gospel music.
• Possess effective interpersonal communication skills.
• Ability to teach vocal techniques at all levels.
• Willingness to serve as a Spiritual Leader for the choir.

PRINCIPLE DUTIES AND RESPONSIBILITIES INCLUDE:

• Collaborate and co-lead the choir with the Music Director.
• Develop a choir and instill a sense of community to retain membership.
• Regularly recruit new choir members from within the church body, as well as from outside the church.
• Work collaboratively with the Chair of Worship & Arts, Music Director, and Senior Pastor in the selection of choral music.
• Direct the choir during weekly scheduled rehearsals, Sunday worship services, and major musical events, i.e. Christmas and Easter services.
• Act as a Praise Leader during morning service.
• Develop soloists as well as Praise and Worship leaders.
• Attend Worship and Arts and Ministry Council Meetings.

Please submit a one-page cover letter, resume, and three (3) names of professional references with telephone numbers to: choir@firstoakland.org. We also ask that you be prepared to supply recorded samples upon request.